Department Meeting Agenda Items October 25, 2019

**Welcome**

 Accomplishments since last meeting

Guest: Minerva Alvarez, Library Liaison

**Reports**

 Recruiting/Retention

Curriculum Committee: pending changes

Changes discussed last month were approved at Division level committee. Not brought up at College-Wide for some reason.

 Faculty Senate

Certain faculty are pushing for term limits on department chairs, because those faculty want to advance into administration.

 Social Committee: end of semester activity

 Scholarship Committee

 conferences attended

 Blair and Huber attended SWACJ

**Instructor X**

That didn’t take long, part deux

**Old Stuff**

 Review Spring and Summer 2020 schedule

 Weekly report info

COW update

 Fully up and running

Faculty advising pilot program (again)

New laptops for individuals? Other equipment?

Concourse; training in November Dept. Meeting

 Don’t start your syllabi until January, unless you want to do a bunch of copy/pasting.

FTR search

 Delayed due to a credentialing controversy with HR.

Distance Education Instructional Designers assigned to each department for evaluation and compliance purposes; Model online classes

**New Stuff**

Mindtap and DC classes (regular classes too)

Some high schools have complained that STC departments requiring Mindtap and similar programs for their classes are not actually using these support materials. Some complaints have been specific against CRIJ faculty. Also complaints that some faculty do not use the required textbook, and even tell students to not get the book.

If faculty do not wish to use the additional Mindtap resources, they need to inform the Chair so they can be assigned to only traditional classes. All faculty must use the required textbooks in some manner in their classes.

Beginning of discussion of if we should continue with the Mindtap format, or prepare to use OER/department developed texts. If we plan to discontinue Mindtap in the future, we need to not mover the 1310 and 1313 texts to this new format. Further discussion during next month’s meeting. Final decision needs to be made by February meeting.

Travel: VPAA clamping down

No transfers between Ops and Travel. No mention of making Business and Travel Offices completing the payments in a timely manner before the prices jump out, which is what usually triggers a need for these budget transfers.

VPAA personally inspecting schedules?

 Rumor has it that this is coming soon, due to faculty complaints of unequal treatment.

**On the Horizon**

Career Exploration Day November 6th

JagPride opens in November

Graduation December 14

 Faculty evaluations: self-evaluations needed from FTR

**Department Meetings Dates:** Nov 22, Dec 6 (if needed), Jan 13 (after Div Mtg in AM, FTR and Lecturers only), (Feb 14 PD Day), Feb 21, Mar 13, Apr 17, May 8 (if needed)

**Workshops**

Branding:

 Logo

Shirts: collect money and send in order

 Challenge Coins : in progress, discussion of options

Stoles for graduates: funds from clubs, or maybe through PR alongside coins?

 We’ll wait on this for now. Challenge coins first.

other ideas?

 Conferences: as a group, and student involvement

 ACJS March 24-28 in San Antonio <https://www.acjs.org/page/Overview2020AM>

Review of pending textbook adoptions: 1310 and 1313, also 1307 and 2323

In-House Textbook project: on hold pending OER info from peer institutions

Other projects

Roundtables

**Questions**

**Dismiss**

**Homework:**

 Self-evaluations by October 30